Operations Staff

**Canlan Sportsplex** is currently looking for a **General Staff- Custodial Workers**

Our Janitors are pro-active and hands-on individuals who perform janitorial and minor maintenance duties to ensure the overall upkeep of the facility and surrounding grounds. Their primary responsibilities include cleaning and performing small repairs.

**OPERATIONAL RESPONSIBILITIES**

**Functional**

* Perform general janitorial and maintenance tasks in accordance with local building and fire codes
* Setup, transition and take down of fields and courts.
* Ensure that entrances, grounds, and parking lot are kept clean, clear and safe including:
* Property & grounds cleanup
* Grass cutting and edging
* Seasonal snow and debris removal
* Maintain appropriate checklists, records and reports with respect to:
* Change room cleanliness
* Window cleanliness
* Washroom cleaning checklist
* Shower cleaning checklist
* Parking lot & property cleaning checklist
* Perform vacuuming, auto scrubbing, waxing and buffing in line with established floor care procedures
* Assist with minor maintenance as required

**Health and Safety**

* Adhere to all Risk Management policies and procedures
* Ensure a safe working environment and a safe customer environment for the facility as detailed in the Risk Management checklist and by adhering to and maintaining:
* Safe work practices such as those relating to lifting and carrying
* Elimination of Slip, Trip and Fall hazards
* Appropriate use of Personal Protective Equipment (PPE)
* Report any unsafe Health & Safety conditions
* Is trained/certified in:
	+ "WHMIS" and "Workplace Violence"
	+ Use of equipment and supplies as required including Elevated Work Platform and Propane Handling consistent with manufacturer guidelines and best practice
* Ensure the proper use and safe storage of hazardous materials, tools, equipment and machinery
* Is aware and understands implementation of the Facility Emergency Plan, Incident Reports and knows the location and how to use the First Aid Kit, Eye Wash Station and Defibrillator

**Energy & Environmental Sensitivity**

* Ensure consideration for best practices in energy use management and environmental impact are employed

**QUALIFICATIONS AND EDUCATION**

* Completed high school education or equivalent is an asset
* Valid driver’s license an asset
* Building Service Worker Certificate (BC)

**ABILITIES, ATTRIBUTES AND EXPERIENCE**

* Previous experience as a commercial buildings janitor (preferred)
* Willingness and ability to work flexible hours (evenings, weekends and call outs)
* Approachable and team orientated with great communication skills (verbal and written)

If you are interested in learning more and becoming part of the Canlan team please apply online.